

INWARD PASSENGER MANIFEST DECLARATION

Passenger vessels are required to provide inward passenger numbers as the basis for calculating applicable charges in accordance with Clause 9 of the VPCM Standard Terms and Conditions for the Hire of Common User Wharves and Terminals and the VPCM Reference Tariff Schedule.

Inward Passenger details should be provided for every passenger vessel call. Prior to arrival at the berth, the nominated ship’s officer should complete and send a signed copy by email to: cruise@vicports.vic.gov.au

Vessel Details

Vessel Name	
Cruise Vessel Operator	
Vessel Agent	
Station Pier Berth	
Date of Arrival	
Date of Departure	

Passenger Numbers

Total Number of <u>Inward</u> Passengers as per Manifest (excluding infants and non-revenue passengers) onboard the vessel:	
Total Number of <u>Inward</u> Infant Passengers (less than 2 years of age) onboard the vessel:	
Total Number of <u>Inward</u> Non-Revenue Passengers (temporary cruise staff passengers, excluding crew) onboard the vessel:	
Total Number of <u>Inward</u> crew onboard the vessel:	
Total Booked <u>Outgoing</u> Passengers. (Including infants and non-revenue Passengers):	

I declare that this Passenger Manifest Declaration is a true and accurate record of the number of passengers onboard this vessel at the time of berthing and departure of this vessel:

Signature	Date
Ship’s Officer’s Name and Rank	