

- This notification is issued pursuant to *Harbour Master's Directions* (12th Edition) and section 232 of the *Marine Safety Act 2010* (Vic)
- This notification will not be issued more than 48 hours prior to the commencement of the operations.
- A new notification is required if there are any changes to the operations as detailed.
- A new notification must be resubmitted if the diving period exceeds 30 days.

To	Melbourne Vessel Traffic Services (VTS)	Email	workafloatnotification@ports.vic.gov.au
From		Email	
Works location		Work vessel's name	
from <i>time</i> (24-hr)		to <i>time</i> (24-hr)	
from <i>date</i> (dd/mm/yyyy)		to <i>date</i> (dd/mm/yyyy)	
Description of works to be carried out (<i>specify</i>)			
All activities must stop at least 30 minutes before the expected passing of an approaching vessel within the specified minimum passing distance (metres)			

Work afloat checklist	
Personnel names	Main contact telephone number
	Tick where applicable
	✓
1. Read and implement all current Commonwealth and State laws, regulations, codes, or standards (the Laws) applicable for the task/s being undertaken.	
2. Complete this notification and submit to Melbourne VTS prior to commencement of any works	
3. Hold an approved copy of this form on the worksite for inspection on request	
4. Develop a procedure for regularly seeking revised shipping movement times from Melbourne VTS. The responsibility for this procedure lies wholly with the authorised holder of this permit.	
5. Maintain VHF Radio Watch/communication capabilities on VHF Ch. 12 and Ch. 16	
6. Ensure adequate supervision is in place	
7. Consideration has been given to compatibility with other activities in/near the proposed work area	
8. Indemnity and insurance	
8.1. The Applicant performs the works within the port of Melbourne at its own risk and indemnifies Ports Victoria (including its officers, employees and agents) against all claims and losses sustained or incurred by any person, in respect of: <ul style="list-style-type: none"> • personal injury or death • damage to any property, arising directly or indirectly out of, or as a consequence of, a default or act or omission of the Applicant or its contractor (subject to a reduction to the extent of any contribution by Ports Victoria). 	
8.2. The Applicant must hold current public liability insurance for loss and damage arising from, or in any way connected with, work being performed under this Notification, and this insurance cover must extend to third party beneficiaries as provided for in s48 of the <i>Insurance Contracts Act 1984</i> (Cth)	

As the attending Supervisor and Contractor:

- I will ensure that all persons engaged in this work, whether employed directly or on subcontract will execute their duties in a safe manner, and in accordance with the requirements of this notification and relevant standards.
- I understand Melbourne VTS may vary, alter or cancel this notification at any time.
- I must contact Melbourne VTS before and after actual under-wharf works (on VHF Channel 12 or via telephone +61 3 9644 9789)
- I will check shipping traffic for the period and maintain watch for vessel movements in the immediate vicinity.
- I will liaise directly with other works/operators being conducted in the same area.

Applicant's name and company			
Notification number (if applicable)		Telephone	
Applicants signature		Date (dd/mm/yyyy)	

Melbourne VTS use

Notification acknowledged

Name		Date (dd/mm/yyyy)	